



Highsted Grammar School
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March 2024

Independent Appeals for Entry to Year 7 - Academic Year 2024-2025

The offer of a place in your highest preference available school will be given on **Friday 1 March 2024**.

If you do not want the school you have been allocated and wish to appeal for a place at Highsted Grammar School then your appeal should be submitted by **Thursday 28 March 2024**, but may be submitted any time after **Friday 1 March 2024**. Please submit your appeal by email to appeals@highsted.kent.sch.uk. You do not have to give the full details regarding your appeal at this stage and may choose to submit them later, once you have received further information regarding the process. However, you will have registered your intention to appeal and an early appeal date will be set for you.

Provisional Dates

The Admission Authority plans to timetable appeal hearings as early as possible to reduce the time the appellants have to wait. Highsted appeals have provisionally been set for the week commencing **Monday 20 May 2024** for those appellants who choose to submit an appeal request by **Thursday 28 March 2024**.

Your appeal should state your reasons for this request but initially this may be very brief. Additional information, documentation or appendices may then be submitted later, **but no later than Monday 6th May 2024**. Fourteen calendar days before your appeal, unless you choose to waive your right, you will be sent detailed information regarding the process and also the date and names of the panel members who will hear the appeal.

All other appeals are considered as 'in year' Casual Admissions and these, together with any Year 7 appeals received after **Thursday 28 March 2024**, will be heard as soon as it is practicable to do so (*amended regulations 2020*).

If you have any queries, please email appeals@highsted.kent.sch.uk.

Kind regards

The Admissions Team

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